



Organiser

Groupe ITG
Paris

Coordinator



The immigrant's business plan Leonardo Partnership

Minutes from the Kick-off meeting in Paris

Meeting of project managers of all partner institutions.

At the end of the meeting the project partners reflected on the success of the meeting and completed a standardised evaluation form. One focus were team-building activities (getting to know each other, clearly defining roles and responsibilities, agreeing how to handle conflict situations, recognising and sharing individual expertise, agreeing on basic rules for the team work, accept diversity). All partners discussed the tasks and responsibilities stemming from the grant contracts, discussing management and financial questions; reviewing work programme as presented in project application and further detailed planning of work until next meeting. Exchange of experiences, best practice, and discussion.

Date

15th - 18th October 2009

Organiser

Groupe ITG
36, bd du Temple
75011 Paris
0033 675 51 45 98

Thursday,
October 15th, 2009

Arrival of participants at Paris

20.00

Welcome dinner: Le Petit Bofinger

Friday, October
16th, 2009

10.00 - 11.30

ITG: Welcome

Presentation of partners: organisations and persons
All partners introduced themselves and their organisation

Working on content, aims and objectives

Asking for knowledge, expectations and needs for this partnership
Results on the Flipchart:

KNOWLEDGE

Preparation of pedagogical materials (guideline) => migrant business trainers
EU/national

Input of migrants in labour market

Today lives of citizens

Product should be developed : homepage, CD

12.00 - 13.00

EXPECTATIONS/NEEDS

Great benefits from the project

"Woman" place in this project

Develop tools → Questionnaires, training course

What can be our input as migrants?

To learn more about strategies, methods, ... from other partners

Learn about migrants situation in different countries

Good commitment of partners in the project + FUN

Exchanges (fruitful)

Management tool to deal (well) with the project

Who do what?

Good rules/ right view of the project

COME TOGETHER: Ideas concerning the project activities: how to make
objectives and proposal concrete with all partners

Discussion on what is a migrant- the 4th or 5th generation are they still migrants? Discussion on ethnic, what are ethnic particularities? All partners agree to write migrant specialty / migrant particularities in stead of including that immigrant groups put social characteristics and trends in the market of their countries.

13.30 - 14.00 Lunch

Discussing the tasks and responsibilities stemming from the grant contracts, discussing management and financial questions; study visits; reviewing work programme as presented in project application and further detailed planning of work until next meeting

Places	What is expected Tools / results
Paris 10.2009	Learning process Evaluation form Renewing activity plan Define roles / basic rules Detailed plan for next meeting
Greece 02.2010	Learners diaries Evaluation local / best practice (Cedric) Greek presentation of migrants situation (Cissie) Results of Questionnaire (tools, methods ...)ttg
Corsica 06.2010	Types of self-employment
Belgium 11.2010	Marketing and business plan

14.00 - 17.00

The fifth meeting will take place in Germany, Initial Karlsruhe 04.2011
Partner can also organise study visits

Work on contents, aims and objectives:

What is missing?

Definition of coaching and develop a common understanding (should be done in Greece)

- to make a questionnaire among coaches, staff in VET: all partners can send suggestions for questions to team training, the questionnaire will be send within next week and to be send back until Christmas

- to scan better best practice, chambers, ...from each country for Topic 3, Cédric will send a list to fulfil until December within the next week

- Learner's diaries should be send after each meeting to team training

17.00 - 18.30 Input from Cédric regarding migrants and ethnic minority business founders in France, preparing us for the visit of S. Denis.

20.00 Dinner

Saturday, October 17th, 2009

10.00 - 13.00 Workshop:
Saint Denis, visit of migrants area with characteristic markets, business area and restaurants
Discussion

13.00 - 14.00 Lunch

14.00 - 16.00 Discussing creation homepage

16.00 - 19.00 Sightseeing

19.00 Dinner

Sunday, October 18th 2009

Departure